

Vacaville-Elmira Cemetery District Board of Trustees, June 13, 2023

Chairman Rushford called the meeting in order at 4:03pm.

Present: Rushford, Wigmore and Steck. **Excused Absence:** Dorjahn

Staff Present: Strachan, Franco, and Sanchez

Minutes: Wigmore moved to approve minutes for April, Steck seconded. Wigmore moved to approve minutes for the special meeting in May with a correction of her last name being spelled wrong, Steck seconded.

Claims: Wigmore moved to approve the claims for April, Steck seconded. Wigmore moved to approve the claims for May, Steck seconded.

Correspondence: 1. CA Special District magazine: Strachan mentioned there in an insert regarding the annual conference in Monterey if anyone wants to attend.

Old Business: 1. CalPERS UAL CEPPT: Strachan stated that since we hadn't budgeted for pre-funding that we need an ATR for \$50,000. Wigmore made a motion to transfer \$50,000 from the general fund to retirement account, Steck seconded.

Ayes: 3 Noes: zero

2. Cell tower site lease: Strachan notified Shafeeq that the board had approved a cell tower being placed on the grounds. He stated he would visit the site for photos and surveying. Since Strachan was out of town during his scheduled visit she reached out when she returned. Her three emails and two phone calls to Shafeeq have gone unanswered. We assume they chose a different site.

New Business: 1. Multiple burial request: Morris-Gooding: Strachan stated the Vacaville Elmira Cemetery regulations allows for two people per plot. In the past the board has allowed three as long as at least one is cremation. Strachan said there are two families but mistakenly left one name off the agenda. Strachan had Sanchez explain the situation for Morris-Gooding. Sanchez stated that Morris-Gooding's son would like his mother who has passed away and was cremated to be placed with her parents. He would feel more comfortable with mom going in with her parents, so he doesn't feel like mom is alone. Steck made a motion to approve a third burial for the Morris/Gooding family, Wigmore seconded.

Ayes: 3 Noes: zero

Strachan shared the other family member who would like three people in one plot is the Wagner (formerly Dunham) family. Strachan mentioned that Dana (Dunham) Wagner bought this plot next to her sister who was murdered over 30 years ago before. Dana has since married and had a child who is autistic. She would like for the child to join her and her husband in the same plot. They all plan to be cremated. Rushford motioned to approve; Wigmore seconded.

Ayes: 3 Noes: zero

2. Direct power installation to committal building: Strachan stated that we need electricity at our committal building due to the solar not providing enough power year-round. Discussion. Strachan has received a quote from Case Electric for \$14,900.00 and is waiting on a quote from Vine Electric as well.

Wigmore asked that Strachan also get quotes to have power to the entrance so that we can look into having automatic gate installed in the future. 3. Lowering device purchase: Strachan stated we need a new casket lowering device since ours is over 11 years old and is wearing out. Strachan mentioned since its \$10493.20 she needs approval as her discretionary spending amount is \$10,000. Steck motioned to approve, Wigmore seconded.

Ayes: 3 Noes: zero

4. Signing authority – Solano County: Strachan states that this is the annual forms the county requires all board members and office staff to sign. 5. Preliminary budget FY 2023/2024: Wigmore motioned to table this till our next meeting July 17th since Dorjahn is not present. Rushford seconded.

Ayes: 3 Noes: zero

Public Comments: None

Trustee Comments: None

Staff & Management Comments: None

Adjournment: Rushford adjourn at 4:36pm.

Respectfully submitted by Klorisa Sanchez Secretary to the board.