

Vacaville-Elmira Cemetery District, Board of Trustees special/emergency meeting, November 8, 2022

Chairman Rushford called the meeting to order at 4:00pm

Present: Wigmore, Dorjahn, Rushford & Steck **Staff Present:** Sanchez & Strachan

Excused Absence: Franco **Also Present:** Daniel Orum & Stephen Lewis - Sonsray

Old Business: 1.) Equipment purchase: Strachan introduced Daniel & Stephen from Sonsray – Case Construction Equipment. Stephen explained the type of equipment they had quoted us. The Case 570N EP tractor/loader and the Case 580N EP backhoe. Strachan, Franco and two other grounds men had been to see the equipment previously. Strachan reminded the board that when they went to see the John Deere 210L, it was determined that it is far too large for our cemetery and would not be suitable for our needs. The smaller John Deere is too small and doesn't have the lifting capacity we require. Discussion. Strachan informed the board that after the repairs to the hydraulic intake pump were completed on our backhoe last week, other problems immediately presented themselves. It has a small fuel leak and is losing power when going uphill. The mechanic estimates that, best-case scenario, it would be 10k to repair. Strachan states that it is her recommendation that we purchase a new backhoe at the same time as the tractor due to the costly repairs that keep arising. The machines are both over 30 years old and have been slowly falling apart over the last few years. Discussion. Strachan shared that Sonsray offers a 3 year warranty and that if they have the equipment for more than 48 hours, a free like kind rental will be delivered. Stephen states they offer an extended warranty as well, however regardless of warranty status, they can handle all repairs as they have a full repair shop in Sacramento and offer mobile mechanic services. Steck asked about delivery time. Currently we are looking at January and March at the latest. Discussion on a discount off the equipment and/or freight for buying two at the same time. Stephen stated that since Strachan signed the District up for Sourcewell, we are already getting a significant discount. 28% on the tractor and 37% on the backhoe. Freight will be discounted if both can ship at the same time, they come from the Mid-West. After a lengthy discussion Wigmore made a motion to approve the purchase of both the 570N EP tractor and the 580N EP backhoe from Sonsray – Case Construction, Steck seconded.

Ayes: 4 Noes: zero

Dorjahn suggests sending a down payment of 10%, which is \$25,310. Strachan will submit the claim to the county for payment. Wigmore defers to Strachan to determine the best way to sell our old equipment (tractor and backhoe). Steck, Dorjahn and Rushford agree. Strachan shared that GovDeals.com is a great resource and that she has already talked to them about the possibility of listing our equipment when needed. Strachan also states that Jim from C&J Mechanic may be interested in purchasing the tractor. She has asked him to make an offer. 2. Appropriations transfer request: Strachan states that an ATR will need to be signed and submitted to the county to move the funds from the general fund to the equipment fund. Discussion. Rushford made a motion to move \$253,127.87 from General Fund 740 to Equipment–Construction Fund 4302. Steck seconded.

Ayes: 4 Noes: zero

Public Comments: None **Trustee Comments:** None **Staff & Management Comments:** None

Having no further business to discuss, the meeting was adjourned at 4:34pm

Respectfully submitted by, Heather Strachan, District Manager